

Facility Management Division
Prime/HO/FMD/RFQ/2023/618
September 24, 2023
Subject : RFQ For Procuring 635 nos Crests For Prime Bank.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for Crest on the basis of following specifications and terms & conditions:

Specification :

SL.	Description of Works	Size	Total (pcs)	Rate (Including VAT & AIT)	Total Amount (Including VAT & AIT)
01	<ul style="list-style-type: none"> • 25mm PK acrylic with laser engraving • Upper side 2mm red acrylic pasting • UV print on the back side • Paper box: 300gsm art card print with mat lamination 	4.0" x 7.0"	635		

Sample of the item may be seen from Brand & Communication Division, Head Office, Prime Bank Limited, Prime Aspire, CES(A) 48(Old 98/A), Gulshan avenue, Gulshan, Dhaka-1212 on or before October 01, 2023 by 01.00 p.m.

Delivery place : Brand & Communication Division, Head Office, Prime Bank Limited, Prime Aspire, CES(A) 48(Old 98/A), Gulshan Avenue, Gulshan, Dhaka-1212.

Eligibility and other conditions:

Interested bidders may participate the RFQ as well as should have documentary evidence of the followings:

- i) Should have minimum experience of 03 (Three) years' experience in the relevant field.
- ii) Must have experience of executing work of Tk.10.00 Lac or above in a single tender.
- iii) Should have valid Registration, ownership document, VAT & TIN certificate, up-to-date Trade License and Bank Solvency Certificate.

 The financial offer for the Captioned Work is to be submitted in the Tender Box kept at Facility Management Division, Head Office, **Prime Bank Limited, Prime Tower (Ground Floor, Central Dispatch) Plot No.35 & 08, Airport Road, Nikunja-2, Khilket C/A, Dhaka-1229 by 03:00 pm on October 01, 2023 and may be opened at 03.30 pm on the same day.**

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Submission of RFQ after the specified time shall not be acceptable under any circumstances. To avoid social gathering, no bidders will be invited during the opening.

Please note that awarding of the job shall be subjected to the approval of the competent authority as per rules and procedure of our Bank without any binding on our part.

The Bank reserves the right to reject any or all of the proposals without assigning any reason whatsoever, or waive any irregularity in the proposal and the Bank will not be bound to accept either the lowest financial proposal or any other proposal.

For details information, you may call: Mr. Rakeeb Ahmed Khan, SEO – B&C, Cell: +8801708149554

Thanking you.



Syed Ibne Shariar
VP & Head of FMD